



## **Minimum Standards for Commercial Aeronautical Activities**

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**Approved 1/28/08**

**Hancock County Port and Harbor Commission  
Stennis International Airport (KHSA)  
Minimum Standards for Commercial Aeronautical Activities**

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Section 9. Attachments

- 9.1 FAA Advisory Circular No. 150/5190-1A, or amended version
- 9.2 FAA Advisory Circular No. 150/5190-2A, or amended version
- 9.3 FAA Advisory Circular No. 150/5230-4, or amended version
- 9.4 National Fire Protection Agency No. 407

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Section 1. Purpose:

The following “Minimum Standards” and requirements for general aviation aeronautical activities have been established in the public interest for the safe and efficient operation of the Stennis International Airport (Airport) to enhance their orderly growth; to comply with federal, state and local government legal requirements: and to provide information to parties operating or desiring to operate at the Airport. These standards, in general, establish minimum levels of service that shall be offered in order to protect the public welfare and prohibit irresponsible, unsafe, or inadequate services. The Hancock County Port and Harbor Commission (Commission) reserves the right to waive these standards or portions thereof when it deems, in its discretion, such waiver is in its best interest. (Section 7 includes definitions for many of the terms used in these standards).

Section 2. Permit:

No person, including an aeronautical service operator shall offer or perform a commercial aeronautical activity, operation, or service at the Airport without written authority for such service, operation or activity having first been obtained from the Commission. Such authority will generally be contained in a permit form, lease, management or operating agreement, with the Commission. Aeronautical activities of scheduled air carriers and municipal, state, and federal agencies shall be regulated under other appropriate regulations and agreements with the Commission.

Section 3. Exclusive License Prohibited:

No permit, license, agreement, or lease for exclusive rights to provide an aeronautical activity, service or operation at the Airport shall be issued by the Commission, unless such permits, licenses, leases or agreements are permitted by law. The Commission may grant permits, licenses, leases or agreements to other persons for the performance of services as provided in these standards, provided that said person complies with the minimum requirements as set forth in these standards and there is land available, property developed and served, for such purposes.

Section 4. Ground Lease, Management or Operating Agreements:

Operators who are required by the nature of the aeronautical activity at the Airport who desire, or who are required, by these Minimum Standards, to provide or obtain ground space and to occupy structures at the Airport for such activities, shall enter into a lease or management agreement with the Commission for rental or management of such land

and/or structures on such terms and provisions as the Commission shall require. Operators may also meet these minimum standards by subleasing for space or services from other operators on the Airport. All sublease agreements must first be approved by the Commission, and proposals shall be evaluated against, and guided by these Minimum Standards.

The Commission shall allocate ground space to lessees in accordance with the Commission's policies, Airport Master Plan and land use plans adopted by Hancock County (County) and/or the Commission for Airport development. Such leases or agreements shall operate as a license or permit to engage in the specified aeronautical activity.

- 4.1 All structures erected at the Airport shall comply with all applicable building regulations, including fire, electrical and plumbing codes. Structural and architectural design of all structures and signs shall be subject to the airside standards for development. This includes but is not limited to Federal Aviation Regulation Part 77, National Fire Protection Agency, Southern Building Codes, and Environmental Protection Agency.
- 4.2 Termination of Lessee's ground lease/management or operating agreement without other satisfactory arrangements having been made with the Commission shall automatically revoke any license or permit of all aeronautical activity, service or operation at the Airport.

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## Section 5. Aeronautical Activities:

This section describes the categories of aeronautical activity that are permitted at the Airport. Aeronautical activity operators may combine any or all of the categories below except as noted under Category A, Fixed Base Operator, Aircraft Fuel Sales and Ramp Services. Also included within this section are descriptions of aviation related activities, which may have leasehold but may not conduct commercial aeronautical activity, i.e., flying clubs and corporate/private use tenants.

### 5.1 Fixed Base Operator (FBO):

An FBO shall comply with all the minimum standards, and provide all of the aeronautical activities, hereinafter listed:

- 5.1.1 Aircraft Fuel Sales: Administer, operate aviation fueling facilities, and sell appropriate aviation fuels to the public.
- 5.1.2 Additional Aeronautical Services Required. In addition to providing fuel, an FBO is required to meet the standards of and provide the following aeronautical services.
  - i. Flight instruction and aircraft rental, and
  - ii. Aircraft charter and/or air taxi, and
  - iii. Sale of aircraft parts and pilot supplies, and
  - iv. Aircraft engine, propeller & accessory maintenance, or
  - v. Radio and instrument maintenance, repair & installation.

An FBO may at their option with Commission approval, subject to compliance with the minimum standards, provide other aeronautical services. An FBO shall not be required to maintain or operate a repair station, under FAR Part 43, approved by the FAA for Category F, Aircraft, Engine, Propeller, and Accessory Maintenance or Category CS, Radio and Instrument Maintenance, Repair and Installation.

- 5.1.3 Land Area: Lease from the Commission, or sublease from a tenant in good standing, sufficient land on which to locate intended fuel storage and dispensing equipment, buildings, aircraft parking area, tie-downs, auto parking, taxiways, apron and other facilities.
- 5.1.4 Building Area: Construct and/or lease adequate building area, incorporating properly lighted and heated floor space for office, public and customer uses, including but not limited to, pilot waiting and resting areas, conference/meeting room(s), computerized weather reporting equipment, public waiting area (s), rest rooms, and telephone. Minimum hangar deck shall be 10,000 square feet and minimum public area shall equal 2,000 square feet.

- 5.1.5 Personnel: Have uniformed personnel on full-time duty during normal business hours, or as otherwise agreed to by the Commission.
- 5.1.6 Requirements for Commercial Fueling:
- i. Fueling Areas: Designate a specific area(s) for aircraft fueling and mark such areas, “NO SMOKING”, etc. (See NFPA 407 and Federal Aviation Administration (FAA) Circular 150/5230-4 or as amended)
  - ii. Fueling Systems: Maintain separate fueling systems for grade of fuel provided including separate tanks, filters, pumps and hoses.
  - iii. Bonding: Provide and use adequate bonding (see uniform fire code NFPA 407 Article 24, A-3-4 1990 ED) facilities in each fueling area and utilize such bonding during all fueling operations.
  - iv. Fire Extinguishers: Provide extra fire extinguishers in all fueling areas and on all mobile fueling equipment in accordance with NFPA and FAA standards (see following subsection “g”). Each extinguisher shall be checked, and recharged if necessary, every month.
  - v. Fuel Filters: Fuel filters shall be changed in accordance with the fuel pump and filter manufacturer’s standards.
  - vi. Standards of Fuel: Provide at least two types of aviation fuel; and 80 or, 100LL or, 100-130-octane aviation gasoline).
  - vii. FAA Standards: Comply with FAA circular 150/5230-4 as amended
  - viii. Fuel Reporting: Register with the Fuels Tax Branch, State of Mississippi of Motor Vehicles; provide copies of the monthly fuels tax report to the Commission no later than 10 days following the end of each month.
  - ix. Meters to be Licensed: License all fuel dispensing equipment with the Department of Agriculture, weights and measures division.
  - x. Tank Capacity: Provide at least 10,000 gallons of fixed (permanent) tank capacity for each type of fuel provided.
  - xi. Fueling Safety, Standards and Spills: Comply with the requirements of the Commission relating to spills and other standards as promulgated by the State, County and/or Commission.
  - xii. Personnel: Have uniformed personnel adequately trained to operate fuel-dispensing equipment in accordance with all applicable local, state and federal laws, available during normal business hours.

- xiii. Mobile Fueling Equipment: Provide at least one 1,200 gallon motorized Jet fuel-dispensing vehicle and at least one 500 gallon motorized AvGas fuel dispensing vehicle. Each vehicle shall be equipped with a minimum:
  - a. bottom load capability
  - b. Filtration; a five (5) micron or less fuel filter element on AvGas refuelers and a filter/separator for jet dispensing units.
  - c. Safety equipment as defined in NFPA 407
  - d. Marking as defined by FAA AC 150/5230-4
  
- 5.1.7 Ramp Service: Perform ramp service for the general aviation public, air carriers, and other persons and firms. Ramp Service may also include minor repairs performed on the ramp that can be completed during the day in which work was initiated and that do not require major disassembly of aircraft.
  
- 5.1.8 Requirements for Ramp Services:
  - i. Personnel: Have uniformed personnel adequately trained to operate ground support equipment (GSE) in accordance with manufactures recommendations and industry standards, available during normal business hours.
  - ii. Aircraft Tugs: able to move aircraft up to 125,000 lbs.
  - iii. Tow Bars: Full set / Universal set – capable of moving small piston powered aircraft to large turbine aircraft (Example: Cessna 150 to Gulfstream V).
  - iv. Ground Power Unit (GPU): at least one individual (portable) unit capable of sustained output of 24 volt, 400 HZ clean power.
  - v. Laboratory Unit: A minimum of 200 gallon storage unit (portable unit) compatible with commercial and business aircraft, able to discharge into HCPHC sewer treatment plant.
  - vi. Potable Water Unit: A minimum of 200-gallon storage unit (portable unit) compatible with commercial and business aircraft.
  - vii. Welcome mats: A number, type and size appropriate and available for all transient aircraft.
  - viii. Wing Protectors: operate wing protective devises per industry standard to prevent damage to aircraft finish.
  
- 5.1.9 Airport Surveillance: FBO shall promptly notify the Airport Manager or designee of any potentially dangerous conditions or hazards existing at the Airport.

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## 5.2 Flight Instruction and Aircraft Rental

An aeronautical activity operator in this category shall comply with all the minimum standards, and provide all of the aeronautical activities hereinafter listed.

- 5.2.1 Have available at least one instructor pilot that shall have appropriate and current FAA pilot and medical certificates.
- 5.2.1 Provide and at all times maintain at least one aircraft owned or leased by and under the exclusive control of this aeronautical activity operator which is properly equipped and FAA certificated for flight instruction and rental.
- 5.2.2 Lease from the Commission, or from a Fixed Based Operator in good standings with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.2.3 Continuously meet requirements for certification of flight instructor personnel and aircraft by the FAA.
- 5.2.4 Take steps to assure that customers operating rental aircraft have appropriate and current FAA pilot and approved medical certificates.
- 5.2.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.

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### 5.3 Aircraft Charter and Air Taxi:

An aeronautical activity operator in this category shall comply with all the minimum standards, and provide all of the aeronautical activities, hereinafter listed:

- 5.3.1 Have available FAA certified pilots with current commercial and instrument ratings and approved medical certificates.
- 5.3.2 Lease from the Commission or from Fixed Based Operator in good standings with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.3.3 Provide satisfactory arrangement for the checking in of passengers, handling of luggage, ticketing, and ground transportation, Security in accordance with FARs, etc.
- 5.3.4 Provide and at all times maintain at least one currently certified and airworthy aircraft owned or leased by and under the exclusive control of this aeronautical activity operator, properly certified for air charter or air taxi service.
- 5.3.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit

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#### 5.4 Aerial Application:

An aeronautical activity operator in this category shall comply with all the minimum standards and provide all of the aeronautical activities hereinafter listed:

- 5.4.1 Furnish suitable facilities for the safe loading, unloading, storage and containment of hazardous chemical materials. Furnish a suitable hazardous waste plan.
- 5.4.2 Furnish a minimum of one aircraft with pilot. The aircraft shall be suitably equipped for agricultural operations with adequate safeguards against spillage or accidental discharge of chemical spray mixtures or materials on runways and taxiways or dispersal by wind force to other operational areas of the airport. The pilot shall have appropriate and current FAA pilot and medical certificates.
- 5.4.3 Lease from the Commission or from Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.4.4 Any hazardous materials handled, loaded and/or stored shall at all times, be handled in accordance with state, federal, County and Commission laws, rules and regulations. The leased premises by the licensee shall be surrounded with a minimum 6 foot high, chain-linked fence or similar barricade to prevent entry. Any garbage or rubbish which contains or contained agricultural spray chemicals shall not be stored on the Airport premises and shall be disposed of by the licensee of the Airport premises in a lawful manner. No incinerator or open burning is permitted on Commission property for such disposal.
- 5.4.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.
- 5.4.6 Transient aerial applicators will notify Airport Management at least 48 hours in advance of proposed application. Obtain permit/lease/agreement prior to initial operations.

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## 5.5 Aircraft Sales:

An aeronautical activity operator in this category shall comply with all the minimum standards and provide all of the aeronautical activities hereinafter listed:

- 5.5.1 Have minimum of one fully qualified demonstrator pilot employee with current and appropriate FAA pilot and approved medical certificates.
- 5.5.2 Lease from the Commission, or from a Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.5.3 Sell only FAA certified and airworthy aircraft to the general public.
- 5.5.4 The operator shall comply with applicable laws governing aircraft dealers during the term of this lease.
- 5.5.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.

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5.6 Aircraft, Engine, Propeller, and Accessory Maintenance:

An aeronautical activity operator in this category shall comply with the following minimum standards, and provide all of the aeronautical activity hereinafter listed:

- 5.6.1 Lease from the Commission, or from a Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.6.2 Furnish facilities and equipment for airframe, power plant, or accessory repairs with at least one duly FAA certified Airframe and Powerplant (Inspection Authority) mechanic and such other personnel as may be necessary.
- 5.6.3 Maintain and operate a Repair Station approved by the FAA.
- 5.6.4 Have uniformed personnel on full-time duty during normal business hours, or as otherwise agreed upon by Commission.
- 5.6.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.

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## 5.7 Radio and Instrument Maintenance, Repair and Installation:

An aeronautical activity operator in this category shall comply with the following minimum standards, and provide all of the aeronautical activity hereinafter listed:

- 5.7.1 Lease from the Commission, or from a Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.7.2 Have available on a full-time basis during normal business hours, or as otherwise agreed upon by Commission, uniformed FAA certified technicians in the fields of airport electronics and/or aircraft instruments with proper Federal Communications Commission license to conduct complete aircraft transmitter, receiver and antennae repair.
- 5.7.3 Maintain and operate a repair station approved by the FAA.
- 5.7.4 Provide satisfactory arrangements for access to and storage of aircraft being worked on.
- 5.7.5 Obtain from the Commission and maintain in good standing a commercial activity permit/lease/agreement.

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## 5.8 Sale of Aircraft Parts / Pilot Supplies:

An aeronautical activity operator in this category shall comply with the following minimum standards, and provide all of the aeronautical activity hereinafter listed:

- 5.8.1 Lease from the Commission or from a Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.8.2 No repairs shall be permitted on the premises, or elsewhere on the Airport, by operator unless permitted under preceding sections 5.6 or 5.7.
- 5.8.3 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.

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## 5.9 Aircraft Painting:

An aeronautical activity operator in this category shall comply with all the minimum standards contained in this document, and provide all of the aeronautical activity hereinafter listed:

- 5.9.1 Lease from the Commission, or from a Fixed Based Operator in good standing with Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.9.2 Comply with all state and federal regulations regarding painting and the storage of painting materials including OSHA and fire regulations.
- 5.9.3 Any hazardous materials handled, loaded and stored shall at all times be handled in accordance with state, federal, County and Commission laws, rules and regulations.
- 5.9.4 Garbage or rubbish, which contains painting chemicals shall not be stored on the airport premises, and shall be disposed of by the licensee off the Airport premises in a lawful manner. No incineration or open burning is permitted on Commission property for such disposal.
- 5.9.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit/lease/agreement.

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#### 5.10 Hangar Keeper:

An Airport tenant in this category shall comply with all of the applicable minimum standards contained herein, and:

- 5.10.1 Lease from the Commission sufficient land for lessees exclusive use. Land shall be improved in accordance with applicable development standards and use restrictions pertaining to the airport.
- 5.10.2 Subleased hangar space and tie-down area solely for the purpose of storing aircraft. Storage of non-aviation vehicles or equipment or other materials shall not be permitted.
- 5.10.3 Provide Commission, for the purpose of inspection access to all hangars. Provide to the Commission upon request, a listing of all aircraft stored by type, N-number, and lessees name, address and phone number.
- 5.10.4 Obtain from the Commission, and maintain in good standing, a commercial activity permit.

#### 5.11 Airport Tenant – Corporate & Private:

An Airport tenant in this category shall comply with all of the applicable minimum standards contained herein, and:

- 5.11.1 Lease from the Commission sufficient land for lessees exclusive use. Land shall be improved in accordance with applicable development standards and use restrictions pertaining to the Airport.
- 5.11.2 Conduct only Non-Commercial Aviation Operations. A tenant in this category is prohibited from engaging in any of the activities of aeronautical activity providers, air commuter service or air carriers, defined elsewhere in these standards, unless specifically approved by the Commission. Corporate or private operators are expressly prohibited from fueling non-owned or leased aircraft. Fueling of corporate or privately owned or leased aircraft by tenant requires express written approval of Commission and shall be subject to Section 5.1.6, Paragraph (i), (ii), (iii), (iv), (v), (vii), (viii), (xi), and (xii).
- 5.11.3 Aircraft owned by tenant or operated from the property leased to or occupied by the tenant are to be operated by personnel who hold appropriate and current FAA pilot and medical certificates or are to be under the supervision of such personnel.

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## 5.12 Flying Clubs:

An Airport tenant in this category shall comply with all of the minimum standards contained herein. The following pertains to all flying clubs desiring to base their aircraft at Stennis International Airport.

- 5.12.1 Each club must be a non-profit corporation or partnership as determined by the IRS. Each member must be a bona fide stockholder in the corporation. The club shall file and keep current with the Commission a complete list's of the club's membership. In addition, the club shall maintain a set of books showing all club income and expenses. Said books shall be available for inspection by airport management to determine compliance with this section. The club may not derive greater revenue from the use of its aircraft than the amount necessary for the actual operation, including but not limited to administrative and occupancy expenses, maintenance and replacement of its aircraft.
- 5.12.2 Club aircraft shall not be used by other than bona fide members for rental and not for commercial aeronautical activities. Student instruction can be given in club aircraft to club members provided such instruction is given by an instructor employed by an Airport FBO or a Section 5.2 aeronautical activity operator on the Airport who provides flight instruction or by an instructor who is a bona fide member of the club.
- 5.12.3 In the event that the club fails to comply with these conditions, the Commission will notify the club in writing of such violations. If the club fails to correct the violations with 15 days from notice, the Commission may take any action deemed advisable by the Commission.
- 5.12.4 Aircraft owned by the flying club must have aircraft liability insurance coverage in the amount required by the Commission.
- 5.12.5 Aircraft maintenance performed by the club shall be limited to only that maintenance that does not require a certificated mechanic. All other maintenance must be provided by a certified mechanic.

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### 5.13 Specialized Commercial Flight Services:

An aeronautical activity operator in this category shall comply with all the minimum standards, and provide all of the aeronautical activities, hereinafter listed:

- 5.13.1 Have available FAA certificated pilots with current commercial and instrument ratings and approved medical certificates.
- 5.13.2 Lease from the Commission, or from a Fixed Based Operator in good standing with the commission consent, sufficient land/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.13.3 Have available FAA certification and/or waiver required for special commercial flight service.
- 5.13.4 Provide and at all times maintain at least one currently certified and airworthy aircraft owned or leased by and under the exclusive control of this aeronautical activity operator, properly certificated for the specialized commercial flight service.
- 5.13.5 Obtain from the Commission, and maintain in good standing, a commercial activity permit.
- 5.13.6 Transient specialized commercial flight services will notify Airport Management at least 48 hours in advance of proposed flight operations. Obtain permit/lease/agreement prior to initial operations.

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#### 5.14 Sky Diving Operations:

An aeronautical activity operator in this category shall comply with all the minimum standards and provide all of the aeronautical activities hereinafter listed:

- 5.14.1 Have available at least two pilots that have appropriate and current FAA pilot and medical certificates.
- 5.14.2 Provide and at all times maintain at-least one multiengine aircraft owned or leased by and under the exclusive control of this aeronautical activity operator which is properly equipped and FAA certified for Sky Diving operations. The aircraft is to be equipped / operated with a minimum of the following:
  - 5.14.2-A. Operate with a minimal flight crew of two (pilot and copilot).
  - 5.14.2-B. The ability to transmit and receive on two (2) aviation transceivers simultaneously – Gulfport Approach and KHSA Unicom.
  - 5.14.2-C. Operate with a jumpmaster / crew chief that must remain with the aircraft at all times.
  - 5.14.2-D. Monitor anti-collision radar system.
- 5.14.3 An aeronautical activity operator in this category shall keep, protect, and save harmless the HCPHC from any loss, cost, claim judgment or experience of any sort of nature, and from any liability to any person, on account of any injury, damage or death to any person or property arising out of any use of Stennis International Airport (KHSA) by this aeronautical activity operator, its agents or its employees. An aeronautical activity operator in this category further agrees to hold HCPHC harmless from any monetary fine or assessment placed under the aeronautical activity operator by the FAA or any other governmental agency having jurisdiction over KHSA, if it determined that the fine or assessment is a direct result of an act or omission of the aeronautical activity operator in this category.
- 5.14.4 Lease from the Commission, or Fixed Based Operator in good standings with the Commission consent, sufficient land and/or building area to provide adequate facilities, including auto parking for employees and customers, aircraft parking, public restrooms and other necessary public facilities reasonable for the operation of the business.
- 5.14.5 Obtain from the Commission, and maintain in good standings, a commercial activity permit/lease/agreement.

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## Section 6. Standard Lease Provisions:

Lessee and Persons shall enter into a lease, management or operating agreement(s) that shall include, in addition to whatever terms the Commission may require, standard lease language to include provisions for the following considerations.

### 6.1 Premises and Liability Insurance.

The Commission imposes certain insurance requirements on all Permittees and Lessees. The Commission shall determine the types of insurance required and the minimum limit(s) of insurance required for each coverage.

### 6.2 The types of insurance coverage are outlined below:

6.2.1 Comprehensive liability insurance covering bodily injury and property damage.

6.2.2 Hangar Keepers insurance.

6.2.3 Workers Compensation insurance for its employees and agents.

6.2.4 Casualty Insurance on leased building to insure against loss or damage from fire or other casualty.

6.2.5 Aircraft Liability/Hull Insurance on aircraft stored in T-Hangars.

### 6.3 General Requirements—All Insurance.

Operators will be required to name the Commission as an additional insured on Licensee's insurance policies. Each policy shall contain an endorsement entitling Commission to at least 10 days prior written notice of any material change or cancellation. Insurance policies required shall be placed with companies acceptable to the Commission and shall be in such form as the Commission prescribes. A copy of all policies or certificates of insurance thereof satisfactory to the Commission shall be delivered to Commission prior to commencement of licensee's operations showing the Commission as an additionally named insured, a certificate of insurance evidencing the coverage in effect, limits and expiration date. Renewal dates of required policy (ies) shall be extended, as necessary to provide that annual policy renewals shall take place as of the start of the fiscal year following the date that the policy period would renew if it had not been extended.

#### 6.4 Fees.

The fee for licenses, permits, leases and agreements shall be as determined from time to time by the Commission. These fees shall be due at time of issuance or renewal of license, and shall be payable in such manner as determined by the Commission and specified in the permit, license, lease, management agreement or other applicable regulation.

#### 6.5 Exclusive Use of Premises.

Any licensee wishing exclusive use of any premises upon the airport must enter into a lease agreement with the Commission, upon such terms, conditions and provisions as contained in the lease agreement.

#### 6.6 Termination of lease, License, Permit or Agreement.

The failure of a lessee, operator, permittee, or licensee to comply with the terms of the lease, license, permit, management agreement, or operating agreement will give the Commission the right to terminate the lease, license, permit or agreement.

A lessee, operator, permittee or the licensee may appeal any lease, license, permit or agreement termination to the Commission upon filing written notice of appeal with the Executive Director, within 10 days after termination.

#### 6.7 Notice.

All aeronautical activity operators shall notify the Airport Manager or designee in writing of aeronautical activity operator's current mailing address. Any notice given by Commission to aeronautical activity operators shall be deemed to have been received upon personal receipt, or if mailed, either the date of receipt if mailed by certified mail, return receipt requested, or three days after the date of mailing, whether mailed by certified mail or first class mail, whichever occurs first.

#### 6.8 Operation of Business.

No aeronautical activity operator shall conduct their business so as to cause a nuisance to or unreasonably interfere with the operation of other aeronautical activity operators at the airport. No aeronautical activity operator shall interfere with the convenience or safety of transient aircraft or other operations of the Airport. If aeronautical activity operator's flight operations interfere with the safety or convenience of other aircraft, airport users, or air operations, the Commission may impose restrictions upon such aeronautical activity operator.

#### 6.9 Registration of Aircraft and Commercial Pilots.

Any aircraft owned or operated by the licensee and used in its operation shall be registered with the State of Mississippi in compliance with Tax Commission laws except as individually registered or covered by a current aircraft dealer's license. Any pilot employed by licensee or any pilot using any of licensee's aircraft shall be registered with the State of Mississippi as required.

#### 6.10 Use of Airport Premises.

Operator shall use the airport premises in compliance with all rules and regulations imposed by Commission, County, state or federal government, including those imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of Secretary, Part 21, Non-discrimination of Federally Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964, and as said rules, regulations or statutes may be amended after issuance of a license, permit, lease or agreement.

#### Section 7. Severability:

The sections and subsections of these Minimum Standards are hereby declared severable, and the invalidity of anyone section or subsection, word, paragraph or sentence shall not affect the validity of the remaining sections, subsections, words, sentences or paragraphs.

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## Section 8. Definitions:

The following terms used in this Minimum Standards are defined as follows:

- 8.1 Aeronautical Activity—Any commercial activity which involves, makes possible, or is required for the operation of general aviation aircraft, or which contributes to or is required for the safety of such operations, but does not include activities of Air Carriers, Air Commuter Service Providers, or the military.
- 8.2 Aeronautical Activity Provider—A commercial enterprise providing one or more aeronautical activities for the general aviation public as enumerated in these minimum standards.
- 8.3 Air Carriers—The commercial system of air transportation, consisting of the Scheduled Air Carriers, Certified Route Air Carriers, Supplemental Air Carriers, commercial operators.
- 8.4 Air Charter/Air Taxi—The carriage in air of commerce of persons or property for compensation or hire, on a demand basis, as a commercial operator (not an air carrier). These operators operate in accordance with FAR Part 35.
- 8.5 Aircraft Rental—The rental of an aircraft without a pilot.
- 8.6 Airport—All owned or leased real or personal property comprising Stennis International Airport as it exists or as it may hereafter be expanded and developed and shall include all of its facilities.
- 8.7 Aviation Related Business—A business in which the service, product, or activity is directly used in the operation or service of aircraft.
- 8.8 Commission—Hancock County Port and Harbor Commission, a duly appointed commission of Hancock County, State of Mississippi.
- 8.9 Federal Aviation Administration (FAA)—A department of the United States Department of Transportation that regulates and promoted civil aviation.
- 8.10 Federal Aviation Regulations (FAR)—The laws adopted by and enforced by the FAA that regulates civil aviation.
- 8.11 Fixed Base Operator—A full service aeronautical activity operator meeting specified minimum standards contained herein for general aviation users.
- 8.12 Flying Club—An association of pilots who collectively own, lease, or rent aircraft. Each club must be a non-profit corporation (in accordance with IRS rules) or partnership. Each member must be a bona fide stockholder in the

- corporation. The club's aircraft may not be used by other than bona fide members for rental and by no one for commercial operations as defined by these standards.
- 8.13 General Aviation—The following aviation activities: use of aircraft for private, business, recreational or agricultural purposes, but not including the activities of aeronautical activity providers, air carriers, or military activity.
- 8.14 Minimum Standards—The qualifications established by the Commission in this document as the minimum requirements to be met, as a condition for the right to conduct as aeronautical activity on the Airport.
- 8.15 Non-Commercial Aviation Operation—A business or corporate group engaging in general aviation activity only for the private or internal purposes of such business or corporate enterprise and not offered as a commercial activity or service to the general public.
- 8.16 Person—Individual, partnership, joint venture, corporation, stock company, association, or any other business organization.
- 8.17 Ramp Service—The provision of minor services for aircraft including loading and unloading, cleaning, washing, adding oil, parking, and tying down of aircraft. Ramp Service may also include minor repairs performed on the ramp that can be completed during the day in which work was initiated and that do not require major disassembly of aircraft.
- 8.18 Specialized Commercial Flight Services—Includes but is not limited to banner towing; aerial advertising; aerial photography/survey/mapping; fire fighting or fire patrol; powerline and/or pipeline patrol; or any other aeronautical activity specifically excluded from FAR Part 135.

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